



**Community  
Committee**



# Inner North West Community Committee

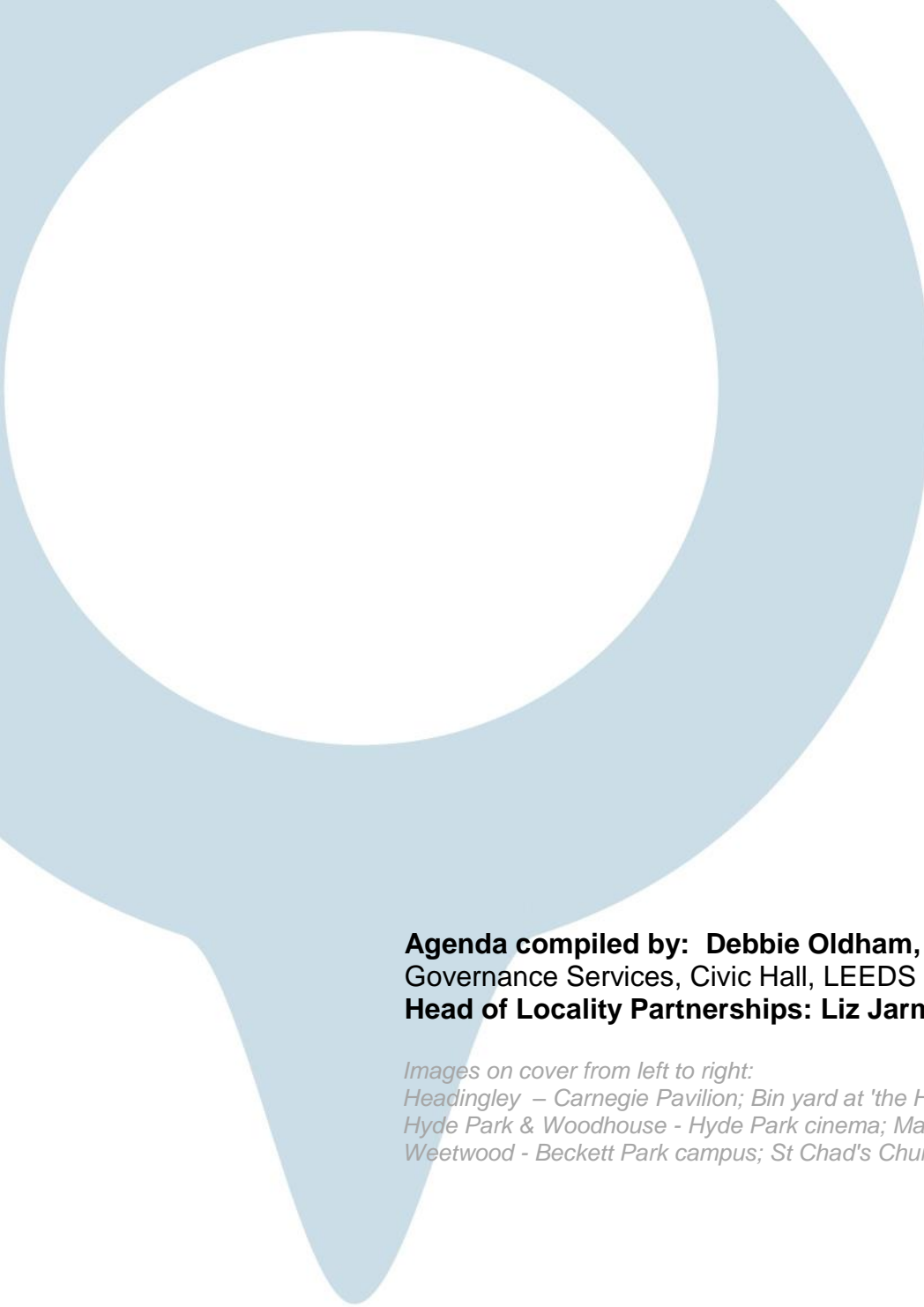
Headingley & Hyde Park, Little London & Woodhouse,  
Weetwood

**Meeting to be held in Burley Lodge Centre, 42-46  
Burley Lodge Road, Leeds, LS6 1QF  
Wednesday, 17th July, 2024 at 6.00 pm**

## **Councillors:**

T Goodall	-	Headingley and Hyde Park;
A Hannan	-	Headingley and Hyde Park;
J Pryor	-	Headingley and Hyde Park;
J Akhtar	-	Little London and Woodhouse;
K Brooks	-	Little London and Woodhouse;
A Marshall-Katung	-	Little London and Woodhouse;
E Flint	-	Weetwood;
J Heselwood	-	Weetwood;
I Wilson	-	Weetwood;





**Agenda compiled by: Debbie Oldham, Tel: 0113 37 88656**  
Governance Services, Civic Hall, LEEDS LS1 1UR  
**Head of Locality Partnerships: Liz Jarmin**

*Images on cover from left to right:  
Headingley – Carnegie Pavilion; Bin yard at 'the Harolds'  
Hyde Park & Woodhouse - Hyde Park cinema; Makkah Masjid Mosque  
Weetwood - Beckett Park campus; St Chad's Church*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>	
6			<p><b>MINUTES - 6TH MARCH 2024</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 6<sup>th</sup> March 2024.</p>	7 - 16
7			<p><b>OPEN FORUM</b></p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8	Headingley and Hyde Park; Little London and Woodhouse; Weetwood		<p><b>PRESENTATION AND DISCUSSION TOPIC - COMMUNITY RESILIENCE</b></p> <p>To provide information regarding personal &amp; community resilience to the Inner North West Community Committee to support preparation of Household Emergency Plans and Community Emergency Plans.</p>	17 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Headingley and Hyde Park; Little London and Woodhouse; Weetwood		<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2024/2025</b></p> <p>The report of the City Solicitor is to note the appointment of Councillor Abdul Hannan as Chair of the Community Committee for 2024/25 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.</p>	19 - 30
10	Headingley and Hyde Park; Little London and Woodhouse; Weetwood		<p><b>INNER NORTH WEST COMMUNITY COMMITTEE FINANCE REPORT</b></p> <p>This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24 .</p>	31 - 40
11	Headingley and Hyde Park; Little London and Woodhouse; Weetwood		<p><b>INNER NORTH WEST COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>The report of the Head of Locality Partnerships brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	41 - 48
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the next Inner North West Community Committee will be on Wednesday 25<sup>th</sup> September 2024, at 6pm.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

## INNER NORTH WEST COMMUNITY COMMITTEE

WEDNESDAY, 6TH MARCH, 2024

**PRESENT:** Councillor I Wilson in the Chair

Councillors J Akhtar, K Brooks, E Flint,  
A Hannan, J Heselwood, A Marshall-  
Katung and J Pryor

### **36 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal of inspection of documents.

### **37 Exempt Information - Possible Exclusion of Press and Public**

There were no exempt items.

### **38 Late Items**

There was a formal late item which was a report on the Kings Award for Voluntary Service and the Kings Award for Enterprise Scheme.

Members were also advised there was supplementary information in relation to Agenda Item 10 – Finance Report.

These had been published and circulated prior to the meeting.

### **39 Declaration of Interests**

No declarations of interests were made at the meeting.

### **40 Apologies for Absence**

Apologies for absence were received on behalf of Cllr Garthwaite.

### **41 Minutes - 13th December 2023**

**RESOLVED** – That the minutes of the previous meeting held on 13<sup>th</sup> December 2023, be approved as a correct record.

### **42 Open Forum**

In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, a period of 10 minutes was allocated for members of the public to make representations or ask questions to the Community Committee.

Draft minutes to be approved at the meeting  
to be held on Date Not Specified

Members of the public raised issues in relation to:

- Bins left on pavements, causing serious problems for pedestrians and were an eyesore.
- Rumours that the After-Hours Noise Service was going to be phased out.
- Residents were disappointed to have heard about a lighting installation on Woodhouse Moor led by the University on Look North News, rather than from the Council.
- Incidents of paving stones being stolen, which was dangerous and could cause injuries. It also made the area look unkempt.
- Lots of old buildings were being turned into student accommodation. It was the view that these buildings could be refurbished and used for homeless people.

Councillors responded to the issues raised, providing the following information:

- It was noted that Councillors had also not heard about the lighting installation on Woodhouse Moor, but since the news had broken, they had met with the University and WYCA. Councillors had requested that this project be withdrawn or moved to another location such as Alexandra Park. They had been informed that the funding was specific to Woodhouse Moor. Councillors had suggested that any mention of lighting should be removed from all communications and consultation. The resident confirmed that the idea of lighting had been removed.
- Councillors advised the residents that they had not heard anything about the After-Hours Service being stopped.
- There is a Public Space Protection Order in the area concerned which covers bins left out amongst other things. The PSPO in relation to bins in particular is extremely onerous to enforce given the transient nature of the population.
- Residents were informed that the Council has been marking paving stones with Smartwater to try and address the issue of the paving stones being stolen. However, it was difficult to see how effective this had been. Councillors were not aware of any areas where holes had been left for 9 months, the Council usually filled the holes as quickly as possible. A long-term solution was to replace all the paving slabs, as resetting them makes it difficult for thieves to lift them. Councillors requested residents to let them know as soon as possible if paving stones had been stolen. It was noted that the police were aware of the issue.
- It was acknowledged that student accommodation in the city was developed by private companies. However, the Councillors advised the residents that numbers of rough sleepers in the city were low compared to other large cities. The Council do have rooms for rough sleepers, and once there, they are offered assistance and support. The Council unfortunately has no spare buildings to designate for homeless people, as those the Council own are currently being sold to raise income. It was noted that the Council do an overnight head count of



rough sleepers every six months and it is low in comparison to those who are presenting as homeless in the city during the day.

- Residents were informed of a consultation survey called 'Streets for All'. This consultation survey wants people to highlight any issues that stop them getting round the city. These issues can be in relation to public transport, safety or accessibility. The results will be used to develop local transport plans using Community Infrastructure Levy (CIL) monies which developers pay to the Council for development projects. The CIL money can be directed towards local initiatives. There were leaflets at the committee meeting and everyone was encouraged to take part in the survey.

### **43 Life Long Learning**

This item introduced a presentation from the University of Leeds Lifelong Learning Centre. The purpose of which was to show members of the Inner North West Community Committee and residents in attendance what was on offer at the centre.

In attendance for this item was:

- Esther Bissell – Leeds University Lifelong Learning Centre

This presentation updated the Community Committee on what the Community Outreach Team could offer in terms of courses in the community. The Lifelong Learning Centre is a multi-disciplinary school offering undergraduate courses, and a specialist service supporting mature and part-time learners across the University of Leeds.

The courses focus on students from under-represented groups and those without traditional qualifications. The centre provides support for current and prospective mature, part-time and Foundation Level students, and apprentices. The team work with community organisations and education providers in areas of low participation in higher education in Leeds and West Yorkshire to create opportunities for adults to access higher education.

The following points were highlighted from the presentation:

- The team offer positive messages on the benefits of further or higher education, explain and provide information on finance and entry qualifications, give impartial information, advice and guidance for adults without degrees and provide role models for adults from under-represented groups in higher education.
- The community engagement approach offers long term and sustainable support to the communities they work with.
- The team offer taster sessions which are useful and relevant to the group and provide assistance with visits to the university.
- Support is provided to the community and adult learning organisations through university volunteers and research.
- The centre can offer webinars which are free, host special degree programmes and apprenticeships.
- A drop-in adult learner session was to be held on Thursday 18<sup>th</sup> April.

Responding to questions the following information was provided:

- There are currently 2,000-3,000 mature students.
- Students are required to have level 2 English. The Lifelong Learning Centre can signpost to English courses.
- The courses run by the Lifelong Learning Centre are held during term-time between 10am and 3pm, on a couple of days per week. All courses are part-time except for one.

**RESOLVED** – To note the content of the report and presentation.

#### **44 Discussion Topic - Review of 2023/24 Funded Projects**

The report introduced the review of the 2023/24 funded projects.

Representatives from five of the funded projects had been invited to the Committee to discuss their projects and the impact they are having on the community.

##### **Music House**

Music House is located in an old building close to Notre Dame Sixth Form College and opposite the University. They offer a welcoming environment where young people can express themselves through music.

The project reaches out to young people, so they can explore all aspects of music from playing instruments, writing music, singing, and producing music. All types of music are encouraged at the Music House. The Music House invites young people to a 'Jam around the table' where food and drink is provided, and this starts conversations.

From one of the sessions a choir has evolved called Reggae Roots. Reggae Roots were invited to join the 300 strong choir who sang at the Kings Coronation on the stage in Windsor Park.

The young people who come to the project bring their talent and creativity, and Music House provides the environment for them to develop.

Members were informed that there are now four groups operating in the Inner North West area and this would not have been possible without the support of the Community Committee, Council and Housing Advisory Panel. The Music House was grateful for all the support that had been given.

##### **Hyde Park Unity Day**

The representative explained how the Community Committee had saved the one day event in 2023 after they had failed to secure expected lottery funding. A new committee of volunteers has been formed and it is proposed that future events will be smaller. The newly formed committee want to engage with the

community to see what they would want for the area. To do this the plan is to advertise using social media and shop windows in the local area.

It was noted that in the past there had been noise issues after the event had finished at 8:00pm, but hopefully smaller local events would change the ethos of the day attracting more families.

Members welcomed the proposals and the work in the area and offered to assist in making contacts.

### **Little London Food Pantry**

The Community Committee were thanked for all their support since the project had started in 2020, as part of the assistance to the community during the pandemic. This had originally been a responsive project to the pandemic for a period of 16 weeks. In April 2022 the Covid Response emergency food provision transitioned into Little London Food Pantry as a more sustainable option. Service users are required to register as members and pay a one off £1, in addition £3 per week is payable towards their shopping.

The food pantry initially operated from a room in Little London Community Centre which was not sustainable due to the multi-use nature of the building and lack of secure storage. This was followed by a period using the old LCC Housing Team reception area which ended following the purchase of a converted shipping container supported by the Inner North West Community Committee. This is sited on the carpark adjacent to the community centre which has been transformed into a small retail shop, which has a ramp to enable access for all. The shop has meant they have been able to change the range of foods they can provide, so able to cater for all communities.

Since June 2023, they have been offering a savings service, whereby, people can pay in £1 a week for a 'rainy day' This is through the help of Leeds Credit Union.

Little London Food Pantry is going well and helping to improve the quality of life in the community. Recently, the Food Pantry had opened a café on a Friday between 12pm and 2pm. They offered a warm space for people to come and socialise and a meal of soup and bread. The café also had board games, and this had proved a popular addition for people to engage and interact.

When the project had started in April 2020 there had been 24 people attending, climbing to 337 in June 2023 and now in March 2024, there are 500 people attending on a regular basis.

It was noted that the Rainbow Junction Café had a foodshare scheme on Friday's. It had been noticed that a large number of oversea students had been attending and concern for them had been addressed with the University. Members were grateful for the concern shown and the approach taken.

## **St Paul's Kitchen**

St Paul's have been opening for a community meal every Monday since 2022, to assist the community with the cost of living crisis. Originally this project had started just for the winter months, but it has been agreed that this should continue throughout the year especially with attendance numbers growing.

They get about 40 people attending each week and it is run by volunteers. As well as a meal people get the chance to interact and socialise through activities such as sport or crafting and there are activities for children to join.

The Community Committee assisted with a grant to refurbish the kitchens as there was no ovens, and they were using portable hobs. Members were informed that some of those who come for a meal, volunteer to wash up and help out.

The project has moved into a larger space to cope with the growing numbers now attending, those attending are of different ages and attend for a variety of reasons such as food poverty and social inclusion. It was noted that one volunteer had said, it had helped to give her confidence.

## **Headingley Lit Fest**

The Headingley Lit Fest had started in 2008 and is run by volunteers. They hold public events and invite local playwrights, poets, singers and authors to talk to children in local schools. They help them write their own poetry, stories etc. Once the children have written their pieces of work, they then perform them to the school, and their parents. The scheme has found that performing their own work gives the child confidence in themselves and makes them proud of their achievements.

It was noted that the current Lord Mayor, Cllr Garthwaite had made 3 visits to such performances this year.

One teacher had said that this project has helped children to have self believe and made writing come to life.

At the end of each presentation the Committee showed their gratitude with a round of applause to the project co-ordinators and for the staff and volunteers that make such projects a success.

**RESOLVED** – To note the content of the report and the information provided in relation to each of the projects discussed.

## **45 King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes**

This report provided the Inner North West Community Committee with an update on the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

Draft minutes to be approved at the meeting  
to be held on Date Not Specified

Kuldip Bharj attended the Committee as one of the Deputy Lieutenants for West Yorkshire. She said she was please to see and hear of so many wonderful projects being undertaken in the Inner North West area. She said that the Lord Lieutenant of West Yorkshire, Ed Anderson would love to visit some of the events and that co-ordinators should contact Ms Baker one of the Deputy Lieutenants to invite him.

The report asked members to identify groups/organisations who might qualify for the schemes and explore whether there are any ways the Lieutenancy can help the committee in the work they do with the local community.

The cost of applying for the award is free, and the lieutenancy are looking at liaising with local community groups and organisations. Members were asked to provide any local group names, and/or contact details to the lieutenancy so that they can get in contact with them and provide them with some information regarding the award, as well as the criteria. The groups or organisations should be volunteer run and have been running for three years.

The Enterprise Award was for local businesses which were sustainable, accessible and innovative.

Applications will be open from June 2024 to September 2024. If Members wished to nominate any groups or organisations they should contact Ms Baker on the following email: [susan.baker@ntlworld.com](mailto:susan.baker@ntlworld.com) and/or at the following address: West Yorkshire Lieutenancy Office, Bowcliffe Hall, Bramham, Wetherby, LS23 6LP.

The Chair thanked Kuldip for attending the meeting.

**RESOLVED** – To note the content of the report and the information provided at the meeting.

#### **46 Inner North West Community Committee Finance Report**

The Head of Locality Partnerships submitted a report that set out the overall delegated budget position for the Community Committee and invited Members to note the latest position, as submitted, and determine the funding applications contained within the report.

The Locality Officer informed the Committee of the following points:

- The Wellbeing Budget has a remaining balance of £13,642.41.
- The Youth Activity Fund has a remaining balance of £1,871.78. It was noted that with a limited budget next year the tow breeze events set out in the report would be put on hold to see if there was enough to fund the projects.
- It was noted that the Capital Budget had received two injections of money: £21,224.13.

- Community Infrastructure Levy (CIL) has a remaining balance of £38,824.77.
- The Members had ring-fenced funding in relation to:
  - Christmas lights
  - Room rental for community engagement
  - CCTV
  - Youth Summit

Members were requested to consider and determine Wellbeing projects; Youth Activity Fund projects and a CIL project as follows:

<b>Wellbeing Projects</b>		
Project	Amount requested	Outcome
Caring Together	£3,300	Approved
Sabhrang, Vaisakhi Melody in the Community	£1,695	£850.00 Approved
Woodhouse Moor Tennis Project	£1,890	Approved
TVC and Cardigan Community Centre-	£4,000 - 50% from Capital Budget	Approved
LCC Run ADHD Peer Support Group	£1,000	Declined as it was the view that this should be the Health Team
PHAB: Provision of activities	£465.17	Approved
Sanskar Group	£1,000	Approved
Kirkstall Festival	£1,500	£750.00 Approved
Little London Food Pantry	£935.68	Approved
LS6 Library of Things	£2,700	Approved
Irish Arts	£1,550	Declined
<b>Youth Activity Fund Projects</b>		
Leeds Rhinos Multi Sport Camps	£3,750	Approved
LCC Breeze	£7,600	Deferred for future consideration
Hyde Park Source Healthy Holidays Rosebank	£4,500	Approved
LCC Youth Service: Standing Proud	£3,500	Approved
LCC Youth Service: Weetwood Youth Activities	£5,180	Approved
LCC Youth Service: Holiday Projects Across Inner North West	£2,960	Approved
Leeds United Foundation: Community	£5,000	Approved

Draft minutes to be approved at the meeting to be held on Date Not Specified

Football Drop-In Ireland Wood		
<b>CIL</b>		
LCC Parks & Countryside – Tennis Court Upgrade Beckett Park and The Hollies	£70,890.03	Declined

**RESOLVED –**

- a. Details of the Wellbeing Budget position and new applications listed (Table 1) be noted.
- b. That having considered the funding applications submitted to the Committee, all applications, as referenced within the submitted report be determined as set out above.
- c. Monitoring information of its funded projects (paragraph 17) be noted.
- d. Details of the Youth Activities Fund (YAF) position (Table 2) be noted.
- e. Details of the Small Grants & Skips Budget (Table 3) be noted.
- f. Details of the Capital Budget (Table 4) be noted.
- g. Details of Community Infrastructure Levy (CIL) (Table 5) be noted.

**47 Inner North West Community Committee Update Report**

This report brought to Member’s attention an update on the work which the Communities Team had been engaged in, based on the priorities identified by the Community Committee. It also provided an opportunity for further questioning, or to request a more detailed report on a particular issue.

The Locality Officer presented the report and provided the Committee with the following information:

- The Children and Families sub-group had set a date for the Youth Summit to be held on 14th May 2024, at the Civic Hall, and then to go to Wheeler Hall for a talk on Climate Change.
- The Environmental sub-group had met online and had invited Alison Lowe the Deputy Mayor of West Yorkshire to the Hyde Park area to try and address the issue of graffiti in the area.

**RESOLVED –** To note the content of the report and the information provided at the meeting.

**48 Dates, Times and Venues of Community Committee Meetings 2024/2025**

The report of the City Solicitor requested Members to give consideration to agreeing the proposed dates for municipal year 2024-25 for the Inner North West Community Committee.

The proposed dates were set out at Paragraph 5 of the report.

Draft minutes to be approved at the meeting  
to be held on Date Not Specified

**RESOLVED** – To agree the following dates for Inner North West Community Committee for municipal year 2024-25:

- Wednesday, 17 July 24, 6pm
- Wednesday, 25 September 24, 6pm
- Wednesday, 11 December 24, 6pm
- Wednesday, 19 March 25, 6pm

*The meeting concluded at 19:50*





**Report to** Inner North West Community Committee

**Headingley & Hyde Park, Little London & Woodhouse & Weetwood Wards**

**Report author:** Ian Cairns Tel: 0113 3787164

**Date:** Wednesday 17<sup>th</sup> July 2024 To Note

## **Presentation and Discussion Topic – Community Resilience**

### **Purpose of report**

1. To provide information regarding personal & community resilience to the Inner North West Community Committee to support preparation of Household Emergency Plans and Community Emergency Plans.
2. To help facilitate discussion by showing a brief video and presentation followed by Q&A

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**Report of: City Solicitor**

**Report to: Inner North West Community Committee, [Headingley & Hyde Park, Little London & Woodhouse, Weetwood]**

**Report author: Debbie Oldham      Tel: 0113 3788656**

**Date: 17<sup>th</sup> July 2024      For decision**

## **Community Committee Appointments 2024/2025**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor Abdul Hannan as Chair of the Community Committee for 2024/25 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

### **Main issues**

#### **Noting Appointment of Community Committee Chair for 2024/25**

1. Members are invited to note the appointment of Councillor Abdul Hannan as Chair of the Community Committee for 2024/25, as agreed at the recent Annual Meeting of Council.

#### **Appointments to Outside Bodies including Cluster Partnerships and Local Care Partnerships**

2. General Purposes Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

### **Appointments to Community Committee ‘Champions’**

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

### **Appointment to Corporate Parenting Board**

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

### **Schedule of Appointments**

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appointments for the 2024/25 municipal year:

<b>Organisation / Outside Body</b>	<b>No. of Places</b>	<b>Current Appointee(s)</b>
<b>Outside bodies</b>		
Cardigan Centre	1	Cllr K Brooks
Ireland Wood Children’s Centre Management Committee	1	Cllr E Flint
Leeds Bradford Airport Consultative Committee	1	Cllr J Heselwood
<b>Clusters</b>		
Extended Services North West	1	Cllr E Flint
Local Care Partnerships		
Hyde Park and Woodsley	1	Cllr K Brooks Cllr A Marshall-Katung
Leeds Student Medical Practice	1	Cllr J Akhtar
<b>Champions</b>		
Employment Skills & Welfare	1	Cllr K Brooks
Children’s Services	1	Cllr J Pryor

Environment & Community Safety	1	Cllr J Akhtar
Health, Wellbeing & Adult Social Care	1	Cllr A Marshall-Katung
Corporate Parenting Board	1	Cllr J Pryor

## Options

### Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-13:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
12. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations, as the Committee feels appropriate.
13. Any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to General Purposes Committee approving at its first meeting of the municipal year that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

### Local Care Partnerships

14. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website: [www.leedslcps.org.uk](http://www.leedslcps.org.uk)

15. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
16. In previous years, appointments to LCPs have been made using a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 2 captures this best fit. Frequency of meetings varies from one LCP to another (current arrangements are captured in Appendix 2). Whilst some meet monthly, increasingly partners come together on a bimonthly or quarterly basis with working groups in between. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID, meetings were virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. Moving forward, to strike a balance between attendance and ability to network and strengthen local relationships, the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).
17. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

### **Community Committee 'Champions'**

18. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
  - To provide local leadership and champion the agenda at the Community Committee;
  - To represent the Community Committee at relevant meetings, forums and local partnerships;
  - To build links with key services and partners;
  - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues;
  - To maintain an overview of local performance; and
  - To consult with the Community Committee and represent local views as part of the development and review of policy.

19. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
20. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
  - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
21. Further to this, the Champions’ Role Profile, as ratified at the Community Committee Chairs’ Forum in 2022 and as previously presented to Community Committees is detailed below for information:

- Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- Provide political influence in the delivery of the theme in the committee area
- To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- Support the development of local and cross committee themed projects where appropriate
- Attend and represent the Community Committee at themed events and other activities as appropriate

### **Corporate Parenting Board**

22. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
23. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the ‘Corporate Parenting Board’. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
24. In 2021 Leeds published the City’s Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest

quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our 'Promises' to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children's services and is chaired by the relevant executive member.

25. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the forthcoming municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
26. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to make the relevant officers aware.

### **Children's Services Cluster Partnerships**

27. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.
28. They aim to:
  - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
  - build capacity to improve the delivery of preventative and targeted services to meet local needs;
  - create the conditions for integrated partnership working at locality level;
  - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
29. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
30. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
31. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.



32. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

## **Corporate considerations**

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

### **b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities.

### **c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

### **d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take civil action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exceptions to this are for "fraud, or other deliberate wrongdoing or recklessness", or for a criminal offence (although the indemnity would cover defending criminal proceedings, if no conviction resulted). The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member

becomes a trustee or director but has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

#### **e. Risk management**

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

### **Conclusion**

33. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendices.

### **Recommendations**

34. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
35. The Committee is also invited to note the appointment of Councillor Abdul Hannan, as Chair of the Community Committee for the duration of 2024/25, as agreed at the recent Annual Meeting of Council.

### **Background information**

- None

## Appendix 1 - APPOINTMENTS TO OUTSIDE BODIES – INNER NORTH WEST COMMUNITY COMMITTEE

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Last App'mnt	Group
Cardigan Centre	Yes	1	Jul-24	1	K Brooks	Y	Annual	Jul-23	Labour
Ireland Wood Children's Centre Management Committee	Yes	1	Jul-24	1	E Flint	Y	Annual	Jul-23	Labour
Leeds Bradford Airport Consultative Committee	No	1	Jul-24	1	J Heselwood		Annual	Jul-23	Labour
Extended Services North West Cluster	No	1	Jul-24	1	E Flint	Y	Annual	Jul-23	Labour
Holt Park & Woodsley LCP	No	2	Jul-24	2	K Brooks/A Marshall Katung	Y	Annual	Jul-23	Labour
Leeds Student Medical Practice LCP	No	1	Jul-24	1	J Akhtar	Y	Annual	Jul-23	Labour
Corporate Parenting Board	No	1	Jul-24	1	J Pryor	Y	Annual	Jul-23	Labour
		8		8			10		
Number of places	8								
Places held pending review	8								
Places currently filled beyond July 24	0								
Number of places to fill	8								
Number of Members in the Committee Area	9				Percentage of Members on the Committee		Notional Places Allocated		
Labour	8					89	9.00		
Liberal Democrat	0					0	0.00		
Conservative	0					0	0.00		
Green	1					11	1.11		
Total	9								

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APPENDIX 2 - Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft – quarterly, usually Tuesdays	Inner East
	York Road – meet monthly, first Tuesday morning of the month	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates – bimonthly, fourth Tuesday afternoons	Outer East
LS25/26	Garforth/Kippax/Rothwell – quarterly, for 23/24 these were themed marketplace and workshop events – detail for 24/25 to be determined	Outer East
		Outer South
Central	Central – quarterly, first Wednesday afternoon of the month	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Meet monthly alternating between a business meeting and a themed workshop, Third Tuesday afternoons	Inner North East
		Inner East
Wetherby	Wetherby – quarterly, usually Wednesdays	Outer North East
Holt Park and Woodsley	Quarterly in person, second Wednesday morning	Inner North West
Leeds Student Medical Practice	Bimonthly – Third Tuesday afternoons	Inner North West
Otley and Aireborough	Quarterly – was Wednesday afternoons but we are now trying Friday mornings as this works for many partners and is often a quieter time for meetings	Outer North West
Inner South Communities (was known as Beeston & Middleton LCP)	Quarterly, second Wednesday afternoons	Inner South
Morley	Morley – bimonthly, midday, third Wednesday of the month	Outer South

APPENDIX 2 - Councillor Alignment to LCP areas

Armley	Armley – quarterly on second Tuesday mornings	Inner West
	Bramley, Wortley & Middleton – bimonthly midday fourth Wednesday	Inner West and Outer West
West Leeds	Pudsey and Bramley – quarterly fourth Thursday morning	Outer West



**Report of:** Head of Locality Partnerships

**Report to:** Inner North West Community Committee  
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

**Report author:** Marcia Cunningham

**Tel:** 07545604317

**Date:** 17th July 2024

**For Decision**

## **Inner North West Community Committee – Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. All Inner North West Members were invited to a workshop on 7 November 2017 to consider how they would like to allocate the CIL Neighbourhood Fund in the INW area. As a result of these discussions, it is recommended that any funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled to be allocated across all three wards. Members agreed this recommendation.
9. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
10. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
11. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.



12. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

13. The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members’ information.

### Wellbeing Budget Position 2024/25

The total revenue budget approved by Executive Board for 2024/25 was **£72,641** for the Inner North West Community Committee. **Table 1** shows a carry forward figure of

**£7,883.31** which includes underspends from projects completed in 2023/24. The total revenue funding available to the Community Committee for 2024/25 is therefore **£80,524.31**

- 1. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
- 2. The Community Committee is asked to note that there is currently a remaining balance of **£42,490.35** A full breakdown of the projects is listed in Table 1.

**Table 1: Wellbeing Revenue 2024/25**

	£
<b>INCOME:2024/25</b>	<b>£72,641</b>
<b>Balance brought forward from previous year</b>	<b>£7,883.31</b>
<b>TOTAL AVAILABLE: 2024/25</b>	<b>£ 80,524.31</b>

<b>Ring Fences</b>	<b>£</b>
Community Engagement	£4,000
YAF Summit	£1,500
CCTV	£7,000
Ring Fence Total	£12,500
<b>WARD PROJECTS</b>	
Caring Together	£3,300
Sabhrang Vaisakhi Melody in the Community	£850
Woodhouse Moor Tennis	£1,890
TCV Renovation of Burley Park Railway Station	£2,000
PHAB Activities	£439.32
Sanskar Group	£1,000
Kirkstall Festival	£750
Little London Food Pantry Room Hire costs	£468.04
LS6 Library of Things	£2,700
Vandan Group	£4,500
LS16 Uniform Exchange	£400
Roadblock Soundsystem Bistro	£200
Meanwood Olympics	£617
Bravewords Community Youth Theatre	£905
Homeschool Adventures	£500
Irish Arts	£500
Little London Family Funday	£3,500
Otley Run	£1,014.60
<b>Totals</b>	<b>£38,033.96</b>
<b>Balance remaining (Total)</b>	<b>£ 42,490.35</b>

### **New Applications:**

#### **Ireland Wood Childrens Centre: Psychodynamic Counselling £5,000**

This project will deliver 100 hours of counselling to vulnerable parents. The counselling focusses upon childhood trauma and thus prevents the cycle of poor parenting from being repeated.

#### **Hamara Womens Group at Burley Lodge Centre: £12,234.56**

This project will fund the delivery of the womens group which meets weekly at Burley Lodge Centre. The groups works with vulnerable women who are often single parents, victims of domestic abuse and isolated due to language and other issues.

#### **Leeds Hyde Park Football Club, Expansion 24/25; £23,500**

This project will deliver an expansion of this community football club especially with football for women and girls. The funding would help to deliver this expansion especially with women and girls to 6 teams and would cover the costs of pitch hire, coaching, and related costs as

well as football for boys. This community club provides sports for young people from diverse and deprived backgrounds who would not otherwise be able to engage in sport.

### **Fun in the Park: Inner North West CC Commissioned Project: £700**

This commissioned project will deliver an intergenerational fun event on Woodhouse Moor in partnership with Wrangthorn Church, OWLS, Leeds Hyde Park Football Club and Yorkshire Cricket Foundation. The funding will pay for a staffed bouncy castle, seed planting stall, Henna Tattoos and refreshments

### **Jungle Kids Summer Provision: £1,000**

This project will fund 40 subsidised places for the Jungle Kids Summer provision for families unable to afford the full costs (£17.50 per day instead of £35) The project provides indoor and outdoor activities for young people aged 4-17 years.

### **The Lantern Cornerstone Baptist Church Community meal: £500**

This project provides a weekly community meal for vulnerable people who may be homeless and suffering from addiction and other issues

### **Barca Kinder Leeds £1,000**

This project will deliver a free family fun day in September at Left Bank Leeds alongside a number of free stalls provided by a number of Charities and other organisations to promote physical and mental health and wellbeing, financial and environmental wellbeing.

### **King Kubs Awareness £ 550**

This project will deliver a weekly arts and crafts session for local families in Woodhouse and also a community sports/fun event in August.

**Total Funding Requested:£ 44,484.56**

### **Delegated Decisions (DDN)**

**Little London Family Funday £3,500**

### **Monitoring Information**

3. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.
4. Monitoring information will be provided for the next committee meeting.

### **Youth Activities Fund Position 2024/25**

5. The total available for spend in Inner North West Community Committee in 2024/25 including carry forward from previous year, was **£32,022.61**
6. The Community Committee is asked to note that so far, a total of **£26,470** has been allocated to projects, as listed in **Table 2**.
7. The Community Committee is asked to note that there is a balance of £5,552.61 in the Youth Activity Fund. A full breakdown of the projects is available on request.

**Table 2: Youth Activities Fund 2024/25**

Income	£
Carried forward from previous year 2023/24	£5,100.61
New YAF budget allocation for 2024/25	£ 26,873
<b>Total available budget for this year 2024/25</b>	<b>£ 32,022.61</b>

Projects 2024/25	Amount Approved
Leeds Rhinos Multi sports Camps	£3,750
Breeze	£1,900
Hyde Park Source Healthy Holidays	£4,500
LCC Youth Service Standing Proud Burley Hyde Park	£3,500
LCC Youth Service Weetwood Youth Activities	£4,680
LCC Youth Service Holiday Projects	£2,960
Leeds United Community Drop In Football	<b>£5,000</b>
Total spend against projects	<b>£26,470</b>
Balance remaining	<b>£5,552.61</b>

**New Applications:**

**Headingley Lit Fest: Amount requested: £2,800.**

This project delivers poetry workshops in primary Schools across the Inner North West and featuring local and regional writers to work with the young people to develop and perform original poetry.

**Total Funding requested: £2,800.**

**Capital Budget 2024/25**

The Inner North West has a capital budget balance of (No Up to date figure is available) to spend, as a result of capital injections and project spend. Members are asked to note the capital allocation in **Table 4**.

**TABLE 4: Capital 2024/25 No up to date figure is available**

	£
Starting total	<b>£25,998.32</b>
<b>Capital Injection October 2021</b>	<b>£2,900</b>
Stepping up to Melville Place	£4,344
All Hallow Church	£7,000
Raynel Garth Lighting Project	£3,887.04
Lovell Park View Fencing	£1,700
<b>Capital Injection May 2022</b>	<b>£5,500</b>
Vineyard Church Food Pantry	£2,767
Springbank Primary School Storytelling Chair	£810.60
<b>Capital Injection October 2022</b>	<b>£2,900</b>
Little London Football Club	£900
Woodhouse Community Centre	£3,575.40
Road Block Sound System	£3,278.90
Capital Injection May 2023	£6,200
Capital Injection October 2023	£3000
<b>Balance remaining</b>	<b>£21,224.13</b>

**New Applications**

No new applications

**Community Infrastructure Levy (CIL) Budget 2024/25**

There is currently no up to date figure to report on Cil. This will be updated ASAP.

8. The Community Committee is asked to note that an injection of £41,743.33 has been made in 2023 with a total made available to the committee for 2023/24 of 138,469.77 There is currently a remaining balance of **£38,824.77** detailed in **Table 5**.

**TABLE 5: CIL 2022/23**

	INW (£)
<b>Remaining Balance March 2023</b>	£96,726.44
Injection 1	£41,743.33
<b>Starting Position 2023-2024</b>	<b>£138,469.77</b>
Meanwood Park Play Area	£10,170.00
Ireland Wood Food Pantry	£29,000.00
Silk Mill Play Area	£2,076
The Hollies Tennis Courts	£2,100
Christmas Lights	£12,500
Little London Food Pantry Ramp	£9,135
Meanwood Valley Partnership Christmas Lights Switch On	£3,000
Meanwood Community Centre New doors	£15,000
Woodhouse Ridge Action Group : New Tool Store	£9,227
St Paul's Church Kitchen Refurbishment	£7,000
<b>Total Spend</b>	<b>£99,228.00</b>
<b>Remaining Balance</b>	<b>£38,824.77</b>

## **Consultation and Engagement**

9. The Community Committee has previously been consulted on the projects detailed within the report.

## **Equality and Diversity/Cohesion and Integration**

10. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

## **Council Polices and City Priorities**

11. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

12. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

13. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

14. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

15. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

16. Members are asked to note/determine as appropriate.
  - a. Details of the Wellbeing Budget position and new applications listed (Table 1)

- b. Review of the minimum conditions (paragraph 13)
- c. Monitoring information of its funded projects (paragraph 17)
- d. Details of the Youth Activities Fund (YAF) position and new applications listed (Table 2)
- e. Details of the Small Grants & Skips Budget and new applications listed (Table 3)
- f. Details of the Capital Budget and new applications listed (Table 4)
- g. Details of Community Infrastructure Levy (Table 5)

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**Report of:** Head of Locality Partnerships

**Report to:** Inner North West Community Committee  
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

**Report author:** Marcia Cunningham      **Tel:** 07545604317

**Date:** 17th July 2024 For Information

## **Inner North West Community Committee Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Updates by theme**

#### **Children and Families: Champion Cllr Pryor**

The Children & Families Sub-Group have arranged the Youth Summit for September 27<sup>th</sup>

#### **Environmental Sub-Group : Champion Cllr J Akhtar**

The sub-group has met regularly and arranged to meet with Alison Lowe to hold a walkabout in Hyde Park to look at possible approaches to graffiti.

## **Climate Action: Champion Cllr I Wilson**

The Committee held a stall at the Permaculture event in June in Hyde Park and the Community Streets project working with Climate Action Leeds will start in September.

## **Health and Well-Being: Champion Cllr A Marshall Katung**

No update

## **Public Health Update**

### **JULY 2024**

#### **Smoking Cessation for Inner North West**

Leeds Stop Smoking Service now has extra capacity meaning for residents in Inner North West its never been a better time to quit. Stopping smoking is one of the best things we can do to improve our health. Its never to late too quit. If the service is contacted for a referral you are usually contacted the next way to discuss the best way to help you. There are many ways the service can help, with resources you can easily download or if you self-refer or refer through your local GP you can access many friendly groups or book yourself a one to one health coach. For more details visit here [Home | Leeds Stop Smoking Services](#) or phone 0800 169 4219

#### **Community Health Checks for Inner North West**

After the success of the caring in Community Health Checks run by the charity BARCA and in partnership with central Local care Partnership the service has an injection of extra money to re-run this community approach. The service is currently being redesigned with community engagement, community outreach and community settings proposed to be at its heart. The service wants more people to be comfortable with assessing their health through a NHS Health Check and accessing support if required. For more information contact:

[Jonathan.Hindley@leeds.gov.uk](mailto:Jonathan.Hindley@leeds.gov.uk).

#### **Emotional Health Support for Inner North West**

An experimental guide to help local people improve their mood and keep it that way is currently being tested called **BLQ Rise** (Burly, Little London and Quarry Mount but covers the Inner North West. It is a selection of People, Places, Services and Organisations to help improve people's Mental Health. There should be a copy with this report but available in Plain, Screen & Print versions. For more information please contact.

[Jonathan.Hindley@leeds.gov.uk](mailto:Jonathan.Hindley@leeds.gov.uk)

## **Cleaner Neighbourhoods Team Update**

### **Headingley & Hyde Park + Little London & Woodhouse Wards**

**This report is in relation to work completed by the Cleaner Neighbourhoods Team for both street cleansing and environmental action.**

### **Street Cleansing**

The cleaner Neighbourhoods Team is in the middle of a restructure at the moment due to having to make cutbacks to meet the council required saving, we are also holding vacancies and dealing with raised levels of sickness at this time. This means we are having to manage resources closer to ensure our statutory duties and main priorities are covered on daily basis, service requests involving de-weeding or cutting of vegetation are taking the longest due to being lower priority than the majority of our other responsibilities, service requests are prioritised based on risk to public health. We are currently in the middle of the Student Changeover clean up operation which is going very well, our close working relationships with university leaders and the education/enforcement actions we carry out alongside a structured approach to cleansing is ensuring minimal waste is on the streets, and when it is, it is investigated and removed quickly. The current feedback from residents is positive.

### **Enforcement**

The current Enforcement workload is going well. The amount of service requests our wards receive for enforcement is also very high, but we have a constant flow of cases concluding as new cases come in. Due to the service request/student changeover workload most of our workload is reactive, whilst most of the pro-active work is picked up in the education section with our Street Warden, James. The officers have now worked in the wards for a number of years and built up close working relationships with residents, business owners and partner agencies. This is leading to positive outcomes for the wards regularly.

### **Education**

James (Street Warden) is still making great strides using an educational approach to address waste issues within the wards and is receiving regular positive feedback from all different areas of the community. James is also supporting the enforcement of the PSPO in regards to bins on streets which ensure we are able to patrol more regularly and efficiently.

### **PSPO**

The PSPO is still performing well from a waste perspective, and we are seeing gradual behaviour change in the areas we are able to enforce. Due to the success of the PSPO enforcement, we do receive many requests to roll it out to other parts of the ward, but we don't currently have the resources available to do this, and are unlikely to gain any resource due to the current financial crisis. The PSPO seems to be having a positive influence on behaviours around waste at student changeover times as our patrolled areas have seen an improvement

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**Employment and Skills – Champion Cllr Kayleigh Brooks**

**No Update**

# CCTV Report

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## CCTV Report – 1<sup>st</sup> October to 29<sup>th</sup> March 2024

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### 1.0 Introduction

This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Inner North West area committee, for the six month period, 1<sup>st</sup> October to 29<sup>th</sup> March 2024

### 2.0 Cameras in the Inner North West area

The following cameras were used to capture incidents in the Inner North West area;

239 – Burley Lodge Park  
240 – Alexandra Road  
241 – Burley Lodge Road  
242 – Woodsley Road  
334 – Brudenell Road  
335 – Royal Park Road  
336 – Moorland Road

### 3.0 GDPR – Information Sharing

The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.

### 4.0 Incidents captured by CCTV operators: see appendix 1

CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Inner North West Area.

### 5.0 Requests for new Cameras

The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

A dedicated CCTV compliance team has been established within Leeds City Council.

The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

### 6.0 Recommendations

Contents of report to be noted.

## Appendix One – CCTV incidents captured 1<sup>st</sup> October – 29<sup>th</sup> March 2024.

Camera Number	239	240	241	242	334	335	336	Total incidents per category
Alarm Activation								0
ASB	10	3	1	1	7	3	1	26
Cash In Transit								0
Drugs								0
Enforcement			1					1
Fire	2	2	2					6
Health & Safety								0
Metro								0
Police Operation		2		1	1		1	5
Public Order	1			2	1	2	1	7
Road Traffic		2	2	2		2	1	9
Sexual Offences						1		1
Suspicious Events								0
Travellers								0
Theft				1	1	2	3	7
<b>Total Per Camera</b>	<b>13</b>	<b>9</b>	<b>6</b>	<b>7</b>	<b>10</b>	<b>10</b>	<b>7</b>	<b>62</b>

### Community Engagement

The Community Committee has held 2 engagement events in May and June in Royal Park Gardens and in Charing Cross. Roadblock Sound System supported both events and produced reports on the findings which are attached.

[here](#) (Charing Cross) [Here](#) (Royal Park Gardens)

### LASBT Service Overview – Inner North West

- Service still receives no actionable complaints from the public or business in relation to the Otley Run. Mainly anecdotal reports of past events that cannot be enforced, often via ward Cllrs.
- The predominant ASB type for the area remains domestic noise nuisance although with the university funded dedicated service, as an average since that service came in calls for service are down around 60%
- The Otley Run is part of the NPT policing plan every week

### Otley Run

There is a bi-monthly partnership meeting around the unlicensed and unlicenseable activity known as the Otley Run. This meeting involves partners from LASBT, WYP NPT, WYP Licensing, LCC Licensing, LCC Cleaner Neighbourhoods, LCC Environmental Protection, LCC Communities Team and the Inner North West Cllrs. As part of the work of this group, there are planned initiatives and also an intelligence product combining calls for service to both LCC and WYP. One of the issues this has shown is that crime reporting is relatively low, and that reporting in general in this area relating to real-time actionable incidents is low and not consistent with the anecdotal issues reported to ward members.

Although policing plans are already in place for the area to tackle any issues resulting from the Otley Run, some action days were planned in throughout May to maximise visibility with multi-agency staff, but that has required a lot of flexible working and in some cases funding. The partnership involved in the action days included staff from LASBT, LCC Licensing, LCC Capable Guardians, WYP NPT and SIA Licensing.

### **May Action Days - results**

- Conducted 20 hours of intelligence led, hi visibility foot patrol, each Saturday involving between 9 and 13 multiagency staff.
- Observed key static way points with marked Police/LCC vehicles
- Engaged with and moved on a number of taxi and private hire drivers who have been parking or driving inconsiderately.
- Engaged with hundreds of revellers attending the area around expected levels of behaviour, and what is inappropriate
- Engaged on each shift with staff at 10 licensed premises around behaviours of customers, licensing issues, ASB and the current PSPO
- Followed up observations after the event with pub area management via Licensing colleagues.
- On 25/5 visited 14 licensed premises to check SIA Licence compliance – no issues found
- Engaged with a large number of revellers around the issues of queueing and obstructing footpaths/roads
- Engaged with a large number of revellers dressed inappropriately in a way that would cause offence to the public and managed to gain 100% compliance with those engaged
- Observed widespread compliance with the PSPO and direction given by officers
- Engaged with a large number of residents about the work we have been doing to make the area safer for all, including visitors
- Seized and disposed of numerous open containers of alcohol in compliance with the current PSPO
- Attended 2 calls for concern where elderly pedestrians had suffered injury resulting from a fall and facilitated treatment/transport to hospital
- Dealt with 1 cause for concern where a missing person was reported
- Challenged a motorist over manner of driving. Issued a s59 warning and dealt with the driver for using their mobile phone whilst driving.
- Issued 5 Fixed Penalty Notices relating to people found urinating in the street in breach of PSPO
- Provided a partnership debrief after each shift
- Publicised the work and outcomes publicly via Social Media Channels following each shift.

## **Social Media**

3. The Inner North West Community Committee Facebook Page now has more than 1K followers

## **Consultation and Engagement**

4. The Community Committee has, where applicable, been consulted on information

## **Equality and Diversity/Cohesion and Integration**

5. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

## **Council Polices and City Priorities**

6. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
  7. 76Vision for Leeds 2011 – 30
  8. Best City Plan
  9. Health and Wellbeing City Priorities Plan
  10. Children and Young People's Plan
  11. Safer and Stronger Communities Plan
  12. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

13. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

14. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

65. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

15. The report provides up to date information on key areas of work for the Community Committee.